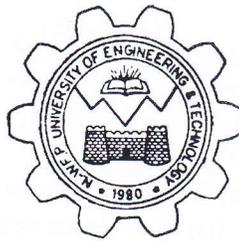


UNIVERSITY OF ENGINEERING AND TECHNOLOGY, PESHAWAR



UNIVERSITY EMPLOYEES RESIDENCE RULES

**APPROVED BY THE SYNDICATE IN ITS 58TH AND 60TH
MEETINGS HELD ON 12.1.2002 AND 8.6.2002
RESPECTIVELY**

UNIVERSITY OF ENGINEERING & TECHNOLOGY, PESHAWAR
EMPLOYEES RESIDENCE RULES – 1992

(Adopted by the Syndicate in its 58th meeting
held on 12.1.2002, duly Notified vide Notification
No.25/32/2/Estt-III dated 31.1.2002)

1. Title and Commencement

- (a) These rules shall be called the University of Engineering and Technology, Peshawar Employees Residence Rules–1992 and are framed under Section – 30(2) of the University of Peshawar Act – 1974.
- (b) They shall come into force with immediate effect.

2. Definitions

In these rules, unless the context otherwise requires the following terms shall have the meanings hereby assigned to them: -

- (a) "Vice-Chancellor" means the Vice-Chancellor of the University of Engineering and Technology, Peshawar.
- (b) "Employees" means an employee of the University of Engineering and Technology, Peshawar.
- (c) "House" means any type of residential accommodation (excluding Bechlar Accommodation) including its annexed, servant's quarter if any and its premises on the University Campus and as classified in clause 3(A).
- (d) "Bechlar Accommodation" means any type of accommodation other than as specified in clause 2(c) & 3(a).
- (e) "Allotment Committee" means the Committee as constituted under clause 20 of the rules.
- (f) "Allottee" means a permanent employee to whom the house is allotted.

3. Classification of Houses and Entitlement

- (a) The houses are classified into: -
O, P, R, S/SA, S.B, F, CA/FA, CB/FB, MM and MS Types.
- (b) Entitlement for each type of house shall be as under:
 - O type For Professors only.
 - P type Professors and others having equivalent grade.
 - R type Associate Professors and others having equivalent grade (except those entitled to tags Houses).

S/SA type Assistant Professors and others having
SB equivalent grade

J/F type Lecturers and others having equivalent grade.

CA/FA Employees having grade 11 to 16.
types

CB/FB Employees having grade 5 to 10.
types

MS M.M. Employees having grade 1 to 4.
types

(c) T.S.C./Bachelor Flats of I.C.P/F.C./F.D. will be bachelor accommodation and entitlement for each type shall be as under: -

- i) T.S.C. TSC for male employees in grade-17 and above, and Bachelor Flats bachelor flats for those in grade 16 and above
- ii) F.D. Un-married female employees having grade 16 and above.
- iii) F.C. Married female employees having grade 16 and above.

(d) A house, which is meant for family accommodation, shall be allotted to all employees irrespective of marital status.

4. Application

An employee who needs a house shall apply on a prescribed form obtainable at the University Enquiry Office and shall hand it over to the Deputy Registrar/Assistant Registrar (Estt) University of Peshawar who shall enter the application in a specified register of houses.

5. Register of Houses

- (a) The Registrar shall maintain in the Establishment Section of the University of Engineering and Technology, Peshawar, the Register of Houses in respect of each type of houses.

6. Allotment of House

- (a) A house shall be allotted by the Vice-Chancellor, or a Committee of three officers appointed by him.*

*(This Section-6(a) has been amended by the Syndicate in its 60th meeting held on 8.6.2002, duly notified vide Notification No.156/32/2/Estt-III dated 7.6.2002).

- (b) Houses will be allotted strictly in order of seniority from amongst the applicants for each type houses.

Seniority for the purpose of allotment shall be determined strictly by the length of service as calculated from the date of original appointment/ promotion in the relevant grade in relation to the type of house to which he/she is entitled.

7. Tag Houses

The following officers/Officials shall be entitled for tag houses in accordance to their status/grade:

1. Registrar
2. Treasurer
3. Controller of Examinations.
4. Administrative Officer
5. P.A to Vice-Chancellor
6. P.A to Registrar

8. Rates of Rent

- (a) The rent of a house payable by employees shall be 5% of the pay with the exception of grade 1 to 16 employees. The residents of T.S.C./ Bachelor flats of I.C.P/F.C/F.D. shall be charged rent at flat rate to be determined by the Syndicate.
- (b) Warden and Assistant Warden will be allowed free accommodation in the hostel and will be entitled for the house rent allowance.
- (c) If an employee who occupies a house without a valid allotment order or overstays without permission of the Vice-Chancellor, shall be liable to disciplinary action to be determined by the Syndicate.
- (d) The Syndicate shall have the authority to alter these rates as and when deemed necessary, but it shall not be enhanced without prior notice to the allottees.

9. Vacation of House

- (a) A retiring employee would be allowed to retain in University accommodation for a period of three months after the payment of pension to him or six months after retirement, whichever is earlier.
- (b) In the case of death of an allottee his/her dependents may retain the house for twelve months.
- (c) On the expiry of the said period or earlier, if possible, the house shall be vacated in its possession shall be given to the Director of Works of the University.

10. Loss or damage of property

While taking possession of the house, as aforesaid, if the Director of Works/Engineer reports loss or damage of any kind of property therein, the loss or damage shall be made good by the allottee or as the case may be, by his/her dependents.

11. Priority of Claim in Case of Promotion.

An employee, who is an applicant or an allottee, shall not lose his/her seniority in his/her entitlement to a house of lower type upon his/her promotion/selection in service entitling him/her to a higher type of house.

12. Eligibility for another Type of House

Ordinarily an employee shall be eligible for allotment of the specified type of house to which he/she is entitled, but he/she may be eligible for any higher or lower type of house, provided there is no applicant for that type of house.

13. Occupation of House

- (a) After a house has been allotted and allotment order received by an employee, he/she, after necessary repairs/white washing have been carried out, shall occupy the house within 15 days.

In case the allottee fails to occupy the house within specified period, the allotment orders shall stand cancelled.

- (b) The Director of Works shall hand over possession of the house to the allottee and record the fittings, installations etc. and their condition in a statement to be called "Delivery of Possession Report" which shall be signed by the allottee. A copy of the report shall be supplied to the allottee.
- (c) No addition in or alteration to the house shall be effected without prior permission of the Vice-Chancellor.
- (d) The allottee shall be responsible for the safety of the property of the house and shall make good the losses if any, at any time during his/her residence.

14. Allotment for the Residence of Employees.

- (a) The house allotted to an employee shall be solely for his/her and his/her dependents residence.
- (b) The allottee shall not allow any other employee (other than dependents) to reside with him/her in his/her house without the permission of the Vice-Chancellor. If the permission of the Vice-Chancellor is granted then each employee shall be charged rent separately as provided herein before.

15. Maintenance

The University shall be responsible for keeping the houses in good condition and repairs (if any) and white washing shall be carried after two years.

16. Employees on Deputation/Appointment/Study Leave/Training Abroad.

- (a) An allottee serving any outside agency on deputation or is in employment etc. shall be required to vacate the house within six months of the transfer of his/her services.
- (b) Family of an allottee can reside in a house till the period of his/her study leave/training provided the University dues are paid regularly, and subject to annual verification/progress of his/her Study/Training by the Dean of Faculty.

17. Prohibition of Mutual Exchange of Houses

- (a) Mutual exchange of houses is not permitted without the prior approval of the Vice-Chancellor.
- (b) Employees desiring re-allotment/shifting in the same category of accommodation will be permitted to do so purely on the basis of seniority.

18. Prohibition of Sub-letting House.

No allottee shall sublet the house or any part thereof. If any one does so, his/her allotment of the house shall stand cancelled and he/she will also be charged such extra rent as may be fixed by the Syndicate for the period during which it was sub-letted.

19. Arbitration

Any dispute arising out of allotment or use of the allotted house, or any loss or damage of property of any kind which in the house during the period of its occupation by an allottee, shall be referred to an agreed upon sole arbitrator or a nominee of each of the parties concerned who shall nominate a third person as sole arbitrator. The arbitrator's decision shall be final.

20. Allotment Committee

This Section-20 has been deleted by the Syndicate in its 60th meeting held on 8.6.2002, as Notified Notification No.156/32/2/Estt-III dated 17.6.2002.

21. General

In these rules, wherever necessary, the term Vice-Chancellor and Dean may be substituted by the members of the Houses Allotment Committee (as the case may be).

22. Double House Rent Allowance

Husband and wife being both employees of the University of Engineering and Technology, Peshawar, the house rent shall be deducted from the allottee only.

23. In case of Move over to higher scale, one should be entitled to accommodation for that grade.

**AMENDMENT IN THE UNIVERSITY OF PESHAWAR RESIDENCE RULES-1992
(ADOPTED)**

The Syndicate approved the action taken by the Vice-Chancellor of adopting amendment in Section-6(a) of the University of Peshawar Residence Rules-1992 adopted for the employees of the NWFP University of Engineering and Technology, Peshawar as under:-

<u>Existing</u>	<u>Amended</u>
6(a) A house shall be allotted by the Vice-Chancellor on the recommendation of the Allotment Committee.	6(a) A house shall be allotted by the Vice-Chancellor or a Committee of three officers appointed by him.

Also, the Syndicate approved the action by the Vice-Chancellor regarding deletion of section-20 of the said Rules.