UNIVERSITY OF ENGINEERING & TECHNOLOGY, PESHAWAR

No. 4642-43/Estt-III

Dated <u>22 / 4 /2019</u>

To

- 1. All Heads of Deptts:/Sections, UET, Peshawar
- 2. The Coordinators, Bannu, Abbottabad, Kohat & Jalozai Campuses

SUBJECT: APPLICATION FORM FOR HOUSE SUBSIDY/REQUISITION

Dear Sir,

In order to streamline and simplify the process of house subsidy/requisition an application form has been prepared, which is being uploaded on the University website. In future, the concerned employees will be required to apply for house subsidy/requisition on the prescribed application form. Incomplete application or application on plain paper will not be accepted in the Establishment Section and will be returned in original un-actioned.

You are, therefore, requested to intimate the staff working under your administrative control. A copy of the application form is attached for ready reference.

Registrar University of Engineering & Technology, Peshawar

No. 4644 - 46 /Estt-III Copy to:-

- 1. The Manager, IT Center with the directives to remove previously uploaded affidavits regarding house subsidy/requisition and upload the enclosed application form and undertakings on the University website please.
- 2. The Convener/All Members of House Requisition/Subsidy Committee
- 3. The PS to Vice Chancellor