



University of Engineering & Technology Peshawar

Course Registration Form (version 2)

Serial #: _____

Semester (Fall/Spring/Summer): _____ Academic year: _____

Department: _____ Campus: _____ Registration #: _____ SAP #: _____

Name: _____ Father's name: _____

Currently enrolled in semester (1st, 2nd, 3rd etc.): _____ CGPA: _____ out of 4.00

Detail of courses to be registered:

Serial #	Course code	Course title	Credit hours	Previous grade(s)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total credit hours registered:				

* Use another copy of this form for writing additional courses.

Latest transcript is attached: Yes ☐ No ☐

Fee payment receipt is attached: Yes ☐ No ☐

I declare that I have read and understood the instructions below, and that all the information provided by me in the form are correct to the best of my knowledge.

Date of submission: _____ Student's signature: _____

For office use only

The form has been checked & verified.

Assigned class and section: _____ Batch Advisor's signature and date: _____

The data has been recorded.

Semester Coordinator's signature: _____ Date: _____ Stamp: _____

The form has been received and archived, and the data has been uploaded to CMS server.

CMS Operator's signature: _____ Date: _____ Stamp: _____

Instructions:

- This form is to be filled by concerned student himself/herself who is intending to register course(s).
- The student has to submit the form at concerned department's relevant office before the deadline of registration. Late submissions of registration forms will not be entertained.
- Registration for improvement can be done for courses with F, W, D, D+, C- and C grades only.
- Student concerned will be responsible for any misinformation provided in this form.
- A student may register for a maximum of 6 credit hours during Summer semester. During a regular semester (Fall/Spring) a student may re-register for a maximum of 4 credit hours (in addition to the prescribed courses). Student has to attach his/her latest transcript and original Department's copy of fee payment receipt.
- Separate registration form shall be used for registering courses at department other than the parent department, but the form has to be submitted with the Semester Coordinator/CMS Operator of the parent department for onward processing.
- Registration fee once deposited is not refundable, adjustable or transferable.